



## ***Masonic Temple Preservation Board Association (MTPA)***

**18 June 2020**

### **Covid-19 Reopening Plan for any bodies meeting with over 25 people**

The MTPA warrants that all bodies follow the Right Worshipful Grand Master, Pennsylvania Governor and CDC Guidelines

Guidelines are subject to change without notice from the MTPA!

#### **Precautions**

- Masks are to be worn by everyone entering or leaving the building. Individuals who cannot wear a mask due to a medical condition (including children the age of 2 years) may enter the premises without having to provide medical documentation. Except to the extent to eat or drink.
- Each person is expected to Social Distance of more than 6 feet during any meetings or gatherings. An exception is given if they live in the same household.
- Each respective body is responsible for complying with these conditions as long as they are in effect.
- Do not allow persons who appear or feel sick to enter the gathering or meeting.
- Hand-sanitizer dispensers (that use sanitizers of greater than 60% alcohol) are located at entrances and locations in the Lodge so they can be used for hand hygiene in place of soap and water, as long as hands are not visibly soiled.
- Pens are provided for signing guest/lodge books please disinfect used pens after each meeting.

# Cleaning and Disinfecting Facility before and after each gathering

## Excerpts taken from

<https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>  
as of 18 June 2020

### Clean

- **Wear disposable gloves** to clean and disinfect.
- **Clean surfaces using soap and water, then use disinfectant.**
- Cleaning with soap and water **reduces number of germs, dirt and impurities** on the surface. **Disinfecting kills germs** on surfaces.
- **Practice routine cleaning** of frequently touched surfaces.
  - More frequent cleaning and disinfection may be required based on level of use.
  - Surfaces and objects in high touch surfaces should be cleaned and disinfected before and after each use.
- **High touch surfaces include:**
  - Tables, doorknobs, light switches, countertops, handles, desks, toilets, faucets, sinks, etc.

### Disinfect

- **Recommend use of EPA-registered household disinfectant external icon.**  
**Follow the instructions on the label** to ensure safe and effective use of the product.  
Many products recommend:
  - Keeping surface wet for a period of time (see product label).
  - Precautions such as wearing gloves and making sure you have good ventilation during use of the product.
- **Diluted household bleach solutions may also be used** if appropriate for the surface.
  - Check the label to see if your bleach is intended for disinfection and has a sodium hypochlorite concentration of 5%–6%. Ensure the product is not past its expiration date. Some bleach, such as those designed for safe use on colored clothing or for whitening may not be suitable for disinfection.
  - Unexpired household bleach will be effective against corona viruses when properly diluted. **Follow manufacturer's instructions** for application and proper ventilation. Never mix household bleach with ammonia or any other cleanser.
  - **Leave solution** on the surface for **at least 1 minute.**
  - **To make a bleach solution, mix:**
  - 5 tablespoons (1/3rd cup) bleach per gallon of room temperature water  
**OR**
  - 4 teaspoons bleach per quart of room temperature water
- Bleach solutions will be effective for disinfection up to 24 hours.

## **Soft surfaces**

For soft surfaces such as carpeted floor, rugs, and drapes

- **Clean the surface using soap and water** or with cleaners appropriate for use on these surfaces.
  - **Launder items** (if possible) according to the manufacturer's instructions. Use the warmest appropriate water setting and dry items completely.
- OR
- **Disinfect with an EPA-registered household disinfectant.** These disinfectants external icon meet EPA's criteria for use against COVID-19.
  - Vacuum as usual.

## **Cleaning and disinfecting the facility if someone is sick**

- **If anyone comes into the building that has Covid-19 or test positive within 14 days, it must be reported to the President of the MTPA or other officers in succession if the President cannot be contacted.**
- **All Bodies will be notified as soon as possible.**
- **Building will be closed for 7 days.**
- **If more than 7 days** since the person who is sick visited or used the facility, additional cleaning and disinfection is not necessary.
  - Continue routine cleaning and disinfection. This includes practices that communities normally use to maintain a healthy environment.

### MTPA BOARD

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Jay McGuier  
District Deputy Grand Master

## Appendix A – COVID-19 Information

### General

Centers for Disease Control and Prevention (CDC): Coronavirus (COVID-19) –

[www.cdc.gov/coronavirus/2019-nCoV](http://www.cdc.gov/coronavirus/2019-nCoV)

Pennsylvania Department of Health (PADOH): Coronavirus –

<https://www.health.pa.gov/topics/disease/coronavirus/Pages/Coronavirus.aspx>

State of Pennsylvania: COVID-19 response – <https://www.pa.gov/guides/responding-to-covid-19/>

### Businesses

CDC: Resources for businesses and employers –

[www.cdc.gov/coronavirus/2019-ncov/community/organizations/businesses-employers.html](http://www.cdc.gov/coronavirus/2019-ncov/community/organizations/businesses-employers.html)

CDC: General business frequently asked questions –

[www.cdc.gov/coronavirus/2019-ncov/community/generalbusiness-faq.html](http://www.cdc.gov/coronavirus/2019-ncov/community/generalbusiness-faq.html)

CDC: Building/business ventilation –

[www.cdc.gov/coronavirus/2019-ncov/community/guidance-businessresponse.html](http://www.cdc.gov/coronavirus/2019-ncov/community/guidance-businessresponse.html)

Federal OSHA – [www.osha.gov](http://www.osha.gov)

### Respiratory etiquette

CDC: [www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html](http://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html)

CDC: [www.cdc.gov/healthywater/hygiene/etiquette/coughing\\_sneezing.html](http://www.cdc.gov/healthywater/hygiene/etiquette/coughing_sneezing.html)

### Social distancing

CDC: [www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html](http://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html)

### Housekeeping

CDC: [www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html](http://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html)

CDC: [www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html](http://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html)

CDC: [www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html](http://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html)

Environmental Protection Agency (EPA):

[www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2](http://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2)

### Individuals exhibiting signs and symptoms of COVID-19

CDC: [www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html](http://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html)

Training CDC: [www.cdc.gov/coronavirus/2019-ncov/community/guidance-small-business.html](http://www.cdc.gov/coronavirus/2019-ncov/community/guidance-small-business.html)

Federal OSHA: [www.osha.gov/Publications/OSHA3990.pdf](http://www.osha.gov/Publications/OSHA3990.pdf)